

**2020 Knights of Columbus State Convention
Meeting Minutes**



Date – Saturday 3-14-2020
Hilton Anatole Hotel, Dallas TX
Open : 11:39 AM
Attendees:

Function	Name
Co-Chair	Reed Fontenot
Co-Chair	Mike Courtney
Convention Ad Layout / Printing	Jorge Ruiz
Convention Ad Layout / Printing & Sales	Jake Fleischer
Convention Ad Sales	Patrick Vlk
Country Store Chair	Doyle Kitchen
Exhibit Chair	Robert Repka
Fourth Degree	SK Pat Conway
Friday Evening Event Chair	Reed Fontenot
Ladies Events Chair	Debbie Conway
Liturgy Chair	Roy Rabenaldt
Registration Chair	Kevin Quinn
Treasurer	Jim Hale
Work Crew Leader	Royce Cheek
Asst. in Golf, VIP Transportation	Mike Steffens
Country Store Asst	Joe Mock
Country Store Asst	Stan Tax
Ladies Events Co-Chair	Telsa Guzman
Raffle/50-52	Ed Brandstetter
Open to Role	Lester Bowersock
Open to Role	Phil Apgar
Raffle/50-50	Maximino Plata

Opening Prayer – Reed Fontenot

Opening Comments Reed:

- Thanked everyone for attending and again for stepping up to help.
- As on now, convention is on.
- Need to be cautious of payments that we make that may or may not be refundable.
- Holding off on prizes until we know status is certain.
- IF any calls come in regarding convention status, refer them to Reed or Mike

Opening Comments Mike:

- We need to proceed as if convention **WILL** take place.
- Shirts are in, if you wish to order additional shirt, let me know asap!

Ladies Events - Telsa Guzman

- Mexican Bingo cards purchased and game to be played at lunch event
- Centerpieces ready to go, will be raffled off at Sunday breakfast
- 1st Lady Mary Evans to assemble Supreme VIP Gift Bags, ladies available to assist with others
- The Catholic Daughters have requested 5 minutes to speak at the luncheon.

Reed - Friday Casino Night (unable to attend send email)

- Columbianettes to assist throughout the night. Will be available at registration and re-buys on the casino floor
- Be-buys in cards: Draw a card at specific cost receive 3 4 6 and # of chips will be based on card
- 2 Cash Bars, no food
- To purchase approx. 20 gifts – wait until 10 day to 2 weeks prior to event to purchase
- Keep # of people to 400.
- Close at 10:00 PM, Dan Jacobs to Draw winning tickets.

Golf Tournament – Ed not Available Report by Mike

- SK Pat Conway – 4th Degree to donate Driver and fairway hybrid club on go
- Sleeves of balls ordered
- Look at 28 Golfers as minimum to hold tournament
- Need to read contract for cancellation or postponing clauses

Roy Rabenaldt – Liturgy Chair

- Met with Terry Fruge, State Liturgy Administrative Assistant in San Antonio, March 7, regarding liturgy at the convention.
- Waiting on the music selected by the St Gabriel the Archangel Choir for the two masses. The music is subject to the approval of First Lady, Mary Evans.
- As soon as the music is selected, the Diocesan Liturgy Planning Form for each mass will be submitted to the Dallas, Tyler and Galveston Houston Dioceses for their respective approvals.
- Have notified Mike Greene that I now will attend the convention and handle the on-site liturgy matters. Mike will help in the Country Store and other areas as needed.
- Have contacted Dave Palmer, Guadalupe Radio regarding radio broadcast of the opening mass. He is working on the approval to do such. He will do a one hour live broadcast on site, probably Friday morning 8AM. In 2017, Bishop Rodriguez, Retired Bishop of Lubbock Supreme Director Javier Martinez and State Deputy Doug Oldmixon were Dave Palmer's guest. This was an extremely successful broadcast. The State Deputy will need to determine the guest for this year's broadcast.
- The music at the masses will be displayed on the video screens. There will not be a published worship aid printed for the masses.
- SK Pat Conway – 4th Degree to Cover Adoration Hours

Jorge Ruiz/Jake Fleisher/Patrick Vlk - Convention Ad Layout and Printing

- Extended Deadline March 27
- Settled on printer – same as Basketball Tournament. Cost approx. \$5100
- To date Ad Sales exceed \$12K!
- 2 spots open inside front and back cover!
- A true DROP DEAD DATE of April 3 for cancellation. After that fees will apply
- Suggested we put email together to send to field regarding status and refund process – to come from Patrick

Doyle Kitchen – Country Store Chair:

- Approx. sales to date \$1K
- Need bank at convention w/ \$300 in small bills
- Need electricity and internet – Hot Spot availability
- Good with April 3 as cutoff date. Takes 10 days for embroidering
- OK with freight if we need to ship can add shipping charges

Jim Hale – Convention Treasurer

- Will deposit all checks as they come in. can refund later if needed
- Need cash bag for ladies w/ approx. \$150

Exhibit Chair – Robert Repka

- Good to go. Has all forms submitted to Mike for approvals

Hospitality Suite – Chris Fowler

- All set.

Raffle and 50/50 - Ed Brandstetter

- Mike to ask Chris if committee can borrow the Raffle Barrel from St. Michael the Archangel Council
- Ready to go.

Convention Set up and Registration all good to go per Kevin and Royce

Mike – Final Thoughts

- Need to continue to work despite possible postponement of convention
- Refer all issues to Reed or Mike
- Thanks to all for hard and smart work,
- Communication is crucial to our success! Please respond when asked!

- **Next Meeting Saturday April 11 2020 @ Council Hall 799 beginning at 09:00**

Final Prayer led by Diocesan Deputy Roy Rabenaldt

Close Meeting 12:52